Chairperson Orio called the meeting to order at 11:07 a.m.

A Special meeting of the Board of Commissioners of SAVIN ROCK COMMUNITIES (“SRC”) was held on December 21, 2023 at 600 State Street, New Haven, CT.

In attendance were: Chairperson Orio, Vice Chairperson, O’Connor, Commissioner Paine, and Commissioner Burns. Also in attendance were Savin Rock Communities Executive Director John Counter, Attorney Karen Kravetz of Susman, Duffy and Segaloff, P.C., Mariel Gonzalez, Douglas Ruickoldt, and Meagan Golde.

Absent and Excused: Commissioner Nugent

# Approval of the Minutes

Chairperson Orio called for a motion to approve the minutes of the September 26, 2023 Regular

Meeting. Commissioner Paine made the motion to approve the minutes.

Seconded by Commissioner Burns. No discussion. Motion carried unanimously.

# Committee Reports

1. Finance Committee

Mr. Counter provided the Board with a copy of the finance report through November 30, 2023, including a summary of the operating budget; income and expenses with a reminder that the Fiscal year starts April 1st through March 31st.

1. Personnel Committee

None

1. Development Committee

Commissioner Paine made the motion to adopt the De Minimus Removal of Five Units to

provide Resident services as presented. Chairperson Orio seconded. All in favor. Motion carried unanimously.

1. **Executive Director Report**

# Mr. Counter updated the Board on rent collection, unit turnovers and work order completion – all well within HUD standards. A detailed report was provided to the Board.

1. **Legal Counsel**
2. **Unfinished Business**
3. **New Business**
4. **Executive Session**
5. **Action on Executive Session Issues**

**None.**

1. **Adjourn Meeting**

Chairperson Orio called for motion to adjourn. Commissioner Paine Seconded. Motion passed unanimously. Meeting adjourned at 11:50 a.m

Attest: John P. Counter

Executive Director / Secretary