A Regular meeting of the Board of Commissioners of SAVIN ROCK COMMUNITIES (“SRC”) was held on November 29, 2022, at Meadow Landing, 397 Meadowbrook Court, West Haven, CT 06516.

Chairperson Paine called the meeting to order at 8:02 a.m.

In attendance were: Chairperson Paine, Vice Chairperson O’Connor, Commissioner Orio, Commissioner Burns and Commissioner Nugent. Also in attendance were Savin Rock Communities Executive Director John Counter, Attorney Karen Kravetz of Susman, Duffy and Segaloff, P.C., Eric Stokes, Mariel Gonzalez and Timothy Crozier.

Absent and Excused: None

# Approval of the Minutes

Chairperson Paine called for a motion to approve the minutes of the October 6, 2022, SpecialMeeting. Vice Chair O’Connor made the motion to approve the minutes. Seconded by Orio. No discussion. Motion carried unanimously.

# Committee Reports

1. Finance Committee

Mr. Counter provided the Board with a copy of the finance report through October 2022, including a summary of the operating budget, income and expenses with a reminder that the Fiscal year runs April 1st through March 31st.

1. Personnel Committee

No report.

1. Development Committee

Held in Executive Session.

1. **Executive Director Report**

Mr. Counter provided the Board with an update on lease up rates for the Section 8 Program and the Public Housing Management Indicators through October 31, 2022 for unit turnover and work orders. All well within HUD standard requirements.

# Mr. Counter reviewed the proposed 2023 Board meeting schedule. After discussion, Chairperson Paine called for a motion that the Board adopt the 2023 Board meeting schedule as presented. Vice Chair O’Connor made the motion to approve the schedule. Seconded by Commissioner Orio. Motion passed unanimously.

1. **Legal Counsel**

Reserved for Executive Session.

1. **Unfinished Business**

None.

1. **New Business**

None.

1. **Executive Session**

Chairperson Paine called for a motion to go into a joint Executive Session with SRCI Board of Directors, General Counsel Karen Kravetz and President John Counter. Vice Chair O’Connor made the motion. Commissioner Burns Seconded. Motion passed unanimously.

The Board went into executive session at 8:28 a.m.

The Board came out of joint executive session at 10:29 a.m.

No action was taken in executive session.

1. **Action on Executive Session Issues**
2. **Adjourn Meeting**

There being no other business to come before the Board, Commissioner O’Connor moved to adjourn. Commissioner Orio Seconded. Motion passed unanimously. Meeting adjourned at 10:33 a.m.

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Attest: John P. Counter

Executive Director / Secretary