

A Special meeting of the Board of Commissioners of SAVIN ROCK COMMUNITIES (“SRC”) was held on October 6, 2022, at Meadow Landing, 397 Meadowbrook Court, West Haven, CT 06516.

Chairperson Paine called the meeting to order at 8:07 a.m.

In attendance via Teleconference were: Chairperson Paine, Vice Chairperson O’Connor, Commissioner Orio, Commissioner Burns and Commissioner Nugent. Also in attendance were Savin Rock Communities Executive Director John Counter, Attorney Karen Kravetz of Susman, Duffy and Segaloff, P.C., Tony Wang, and Timothy Crozier.

Absent and Excused: None

**I. Approval of the Minutes**

Chairperson Paine called for a motion to approve the minutes of the June 28, 2022, Regular Meeting, July 19 Special Meeting and September 20, 2022, Special Meeting. Vice Chair O’Connor made the motion to approve the minutes. Seconded by Orio. No discussion. Motion carried unanimously.

**II. Committee Reports**

1. Finance Committee

Mr. Counter provided the Board with a copy of the finance report through September 2022, including a summary of the operating budget, income and expenses with a reminder that the Fiscal year runs April 1<sup>st</sup> through March 31<sup>st</sup>.

2. Personnel Committee

Held in Executive Session

3. Development Committee

Held in Executive Session.

**III. Executive Director Report**

1. Mr. Counter updated the Board on rent collection, well within HUD standards, and provided a restitution update.

**IV. Legal Counsel**

None.

**V. Unfinished Business**

None.

**VI. New Business**

None.

**VII. Executive Session**

Chairperson Paine called for a motion to go into a joint Executive Session with General Counsel Karen Kravetz and President John Counter. Vice Chair O’Connor made the motion. Commissioner Burns Seconded. Motion passed unanimously.

The Board went into executive session at 8:20 a.m.

The Board came out of joint executive session at 10:33 a.m.

No action was taken in executive session.

**VIII. Action on Executive Session Issues**

- IX. Chairwoman Paine called for a motion to adopt the personnel evaluation as presented. Chairwoman Paine also called for a motion to adopt the contract amendment as presented. Commissioner Orio made the motion. Seconded by Vice Chair O'Connor. All in favor. Motion carried unanimously.

**I. Adjourn Meeting**

There being no other business to come before the Board, Commissioner O'Connor moved to adjourn. Commissioner Orio Seconded. Motion passed unanimously. Meeting adjourned at 10:37 a.m.

Attest: \_\_\_\_\_  
John P. Counter  
Executive Director / Secretary