

The Regular meeting of the Board of the SAVIN ROCK COMMUNITIES was held on June 30, 2020 at Meadow Landing, 397 Meadowbrook Court, West Haven, CT 06516.

Chairperson Paine called the meeting to order at 8:01 a.m.

In attendance via Teleconference were: Chairperson Paine, Vice Chairperson O'Connor, Commissioner Nugent, Commissioner Orio and Commissioner Mooney. Also, in attendance were Savin Rock Communities Executive Director John Counter, SRCI Board member Douglas Ruickoldt, Attorney Karen Kravetz of Susman, Duffy and Segaloff and Tom Pistilli of Simione Macca and Larrow, LLP. Jessie Fennell, Eric Stokes, Meagan Golde, Yolanda Russell and Tony Wang of Savin Rock Communities were also in attendance.

Absent and Excused: None

I. Approval of the Minutes

Chairperson Paine called for a motion to approve the minutes of the May 26, 2020 Special meeting. Motion passed.

II. Committee Reports

1. Finance Committee

Mr. Counter and Mr. Wang provided the Board with a copy of the finance report through May 31, 2020 and gave the Board a summary of the operating budget; income and expenses. Mr. Counter also informed the Board of the additional subsidy from HUD in the amount of 300k that is being used for COVID related expenses.

2. Personnel Committee

Executive Session

3. Development Committee

Executive Session

III. Executive Director Report

Mr. Counter provided the Board with an update on the following:

- Lease up rates for the Section 8 Program and the Public Housing Management Indicators for unit turnover and work orders that are all within HUD standard requirements.
- Surfside currently has 11 vacant units with a challenge to fill due to the pandemic. Efforts to fill vacancies will continue. All other properties have had no issues filling vacancies
- Maintenance personnel continues on a modified work schedule; early morning and evening split shifts to sanitize and clean common areas, entry doors for common areas and elevators. In addition, professional sanitizing service is completed twice a week for all sites. Maintenance personnel continue to respond to health and safety work orders, with an average completion time of 20 minutes, in order to maintain safety for residents and staff.
- A rent collection report from March through June of this year for public housing and private was provided to the Board. Rent collection continues to be closely monitored. There is no impact to the collection of rent at this time due to COVID.
- With the help of State Representative Dorinda Borer, onsite COVID testing will be available, at no charge, to all residents of the housing authority's public housing sites beginning on July 1st through July 8th.

COVID-19 operational update: Meagan Golde provided the Board with an overview of data specific information on the current COVID-19 pandemic, including cases and deaths both city-wide and housing authority specific data. There are concerns the second wave of the pandemic affect the younger population between the ages of 16-35 with concerns this may cause spread to the older population.

Resident Service Coordinator update: Yolanda Russell provided the Board an overview of all tenant services the housing authority provided for the past 15 weeks during the COVID pandemic:

- RCS and Property Managers provide wellness calls to all senior and disabled residents
- Phone Blasts that allows to disseminate important information quickly
- Face to Face wellness visits with proper PPE on
- Supportive counseling services and express help line for emotional support and immediate crises counseling
- Distribution of PPE continue for residents with a total of 13,900 masks, 10500 tissue, and 6200 gloves to date.
- Distribution of non-perishable food donated from local non-profit organizations
- Transportation services offered to residents in need for medical appointments, prescription medication pick-up and grocery shopping.

IV. **Suspend Meeting**

Chairwoman Paine called for a motion to suspend the meeting at 8:32 a.m. Motion passed.

V. **Legal Counsel**

VI. **Unfinished Business**

VII. **Re-Open Meeting**

Chairwoman Paine re-opened the meeting at 8:43 a.m.

VIII. **New Business**

IX. **Executive Session**

The Board went into executive session at 8:43 a.m. The Board came out of executive session at 9:42 a.m.

X. **Action on Executive Session Issues**

None

XI. **Adjourn Meeting**

As there was no other business to come before the Board, Chairperson Paine adjourned the meeting at 9:42 a.m.

Attest: _____
John P. Counter
Executive Director / Secretary