Chairperson Paine called the meeting to order at 8:00 a.m.

The Special meeting of the Board of the SAVIN ROCK COMMUNITIES was held on

May 26, 2020 at Meadow Landing, 397 Meadowbrook Court, West Haven, CT 06516.

In attendance were via Teleconference were: Chairperson Paine, Vice Chairperson O’Connor, Commissioner Nugent, Commissioner Orio and Commissioner Mooney. Also, in attendance were Savin Rock Communities Executive Director John Counter, SRCI Board member Douglas Ruickoldt, Attorney Karen Kravetz of Susman, Duffy and Segaloff, Tom Pistilli of Simione Macca and Larrow, LLP, and Maureen Lillis of the City of West Haven, Department of Health. Jessie Fennell, Eric Stokes, Meagan Golde, Liz McManus, Yolanda Russell, Edward Jennings, and Tony Wang of Savin Rock Communities were also in attendance.

Absent and Excused: None

# Approval of the Minutes

Chairperson Paine called for a motion to approve the minutes of the April 28, 2020 Regular meeting. Motion passed.

# Committee Reports

1. Finance Committee

Mr. Counter and Mr. Wang provided the Board with a copy of the finance report through April 30, 2020. Mr. Counter also informed the Board the loan from the Payment Protection Program loan through the CARES Act was received. The loan covers two months of expenses.

1. Personnel Committee

Executive Session

1. Development Committee

Executive Session

1. **Executive Director Report**

# Mr. Counter provided the Board with an update on the housing authority’s COVID-19 operational update, including safety measures that are in place for staff and residents. Mr. Counter also provided the Board with the Public Housing Management Indicators for unit turnover and work orders that are all within HUD standard requirements.

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# Guest speaker Maureen Lillis of the City of West Haven’s Health Department provided the Board with an overview of data specific information on the current COVID-19 pandemic, including cases and deaths both city-wide and housing authority specific data. Ms. Lillis also informed the Board of continued measures the city is taking to provide the community with services which provide resources offered to residents in need of food, mental health services or any other assistance.

# Suspend Meeting

Chairwoman Paine called for a motion to suspend the meeting at 8:48 a.m. Motion passed.

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1. **Legal Counsel**
2. **Unfinished Business**
3. **Re-Open Meeting**

Chairwoman Paine re-opened the meeting at 9:00 a.m.

1. **New Business**

Commissioner Nugent inquired about doors to the boiler rooms at the Spring Heights housing complex which she resides in. Mr. Counter informed the Board this will be looked at to ensure the doors remain closed.

1. **Executive Session**

The Board went into executive session at 9:01 a.m. The Board came out of executive session at 9:43 a.m.

1. **Action on Executive Session Issues**

None

# Adjourn Meeting

# As there was no other business to come before the Board, Chairperson Paine adjourned the meeting at 9:43 a.m.

Attest: John P. Counter

Executive Director / Secretary