The Special meeting of the Board of the WEST HAVEN HOUSING AUTHORITY dba SAVIN ROCK COMMUNITIES was held on December 13, 2018 at 937 State Street, New Haven, CT 06511

Chairwoman Paine called the meeting to order with a roll call at 11:22 AM.

Present were: Chairwoman Paine, Vice Chairman O’Connor, Commissioner Nugent, Commissioner Orio and Commissioner Mooney. Also, in attendance were West Haven Housing Authority Executive Director John Counter, Attorney Kravetz of Susman, Duffy & Segaloff, Tom Pistilli of Simione & Macca & Larrow LLP and Jessie Fennell of the West Haven Housing Authority.

Absent and Excused: None

1. **Approval of the Minutes**

Chairwoman Paine called for a motion to approve the minutes of the November 27, 2018 Regular meeting. Commissioner O’Connor made the motion. Seconded by Commissioner Orio.

All in Favor. Motion carried unanimously.

1. **Committee Reports**

Finance Committee:

Personnel Committee

Mr. Counter requested from the Board, based on the number of staff members interested in tuition reimbursement, to adopt a tuition reimbursement policy. The proposed policy will provide clear parameters and limitation to the reimbursement of tuition costs. After a review of the proposed policy the Board requested to table this for the next meeting.

Development Committee

Mr. Counter provided the Board with a summary of the housing authority’s intent to rebrand with the new dba name, Saving Rock Communities. The rebranding will include a new logo design. Several designs were provided to the Board for their review. After discussion, the Board decided on the logo design; a combination of design 3 and design 4.

Chairman Paine called for a motion to move that the Board approve a logo, consistent with a compilation of water and tree element in design 3 and the housing element in design 4. Commissioner Mooney made the motion. Seconded by Commissioner Orio. All in favor. Motion carried unanimously.

1. **Executive Director Report**
2. **Legal Counsel**
3. **Executive Session**
4. **Unfinished Business**
5. **New Business**

Vice-Chair O’Connor and Mr. Counter informed the Board of the housing authority’s interest in purchasing St. John Vianney. At this time the church will obtain an appraisal with its current zoning for land use. Mr. Counter and Vice-Chair O’Connor will update the Board once the appraisal is complete.

1. **Executive Session**
2. **Possible action on executive session issues**

The Board went into executive session at 11:35 AM. The Board came out of executive session at 11:44 AM.

1. **Adjourn meeting:**

As there was no other business to come before the Board, Chairwoman Paine adjourned the meeting at 11:44 AM.

Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

John P. Counter

Executive Director / Secretary