**WEST HAVEN HOUSING AUTHORITY**

**REASONABLE ACCOMODATION POLICY**

WHHA is committed to ensuring that persons with disabilities have full access to WHHA’s programs and services. WHHA will grant reasonable requests to accommodate the needs of a person with disabilities.

You may, at any time during your residency, request a reasonable accommodation of your disability, or a disability of a household member.

If you or anyone in your household is a person with disabilities, and you require a specific accommodation in order to fully utilize our programs and services, please contact your Property Manager, Meagan Golde at 203-934-8671 ext. 111.

A person with a disability is any person who has a physical or mental impairment that substantially limits one or more of the major life activities of an individual, or has a record of such impairment, or is regarded as having such impairment. The following are not considered to be persons with disabilities: current illegal drug users; people whose alcohol use interferes with the rights of others; and persons who objectively pose a direct threat or substantial risk of harm to others that cannot be controlled with a reasonable accommodation by WHHA.

A “reasonable accommodation” is a change, exception, or adjustment to a policy, practice or service that may be necessary for a person with a disability to have an equal opportunity to use and enjoy a dwelling, including public and common use spaces.

Requests for accommodations will be considered reasonable if they do not create an “undue financial and administrative burden” for WHHA, or result in a “fundamental alteration” in the nature of the program or service offered. A fundamental alteration is a modification that alters the essential nature of WHHA’s operations.

After a request for an accommodation is presented, WHHA will respond to you, in writing, within 10 business days and, where applicable, will seek to discuss possible alternatives with you. All denials will be provided within 10 business days of the initial request, or where applicable, within 10 business days of the most recent discussion concerning alternatives.

If WHHA denies your request for an accommodation, you may appeal by requesting an informal hearing (if applicable) or filing a grievance within 10 (ten) days of receiving written notice of a denial.